

AGENDA COVER MEMO

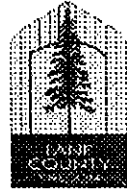
AGENDA DATE: April 27, 2004

TO: Board of County Commissioners

DEPARTMENT: Health & Human Services

PRESENTED BY: Rob Rockstroh

AGENDA TITLE: In the Matter of Accepting the Recommendation of the Mental Health Advisory Committee; Approving Exhibit A (2003-2005 Community Mental Health and Developmental Disabilities Program; Local Mental Health Authorities; and Local Mental Health Services Plan for Carryover Funds); and Authorizing the County Administrator to Sign the Plan



I. MOTION

TO ACCEPT THE RECOMMENDATION OF THE MENTAL HEALTH ADVISORY COMMITTEE; APPROVE EXHIBIT A (2003-2005 COMMUNITY MENTAL HEALTH AND DEVELOPMENTAL DISABILITIES PROGRAM; LOCAL MENTAL HEALTH AUTHORITIES; AND LOCAL MENTAL HEALTH SERVICES PLAN FOR CARRYOVER FUNDS); AND AUTHORIZE THE COUNTY ADMINISTRATOR TO SIGN THE PLAN.

II. ISSUE OR PROBLEM

The Department of Human Services (DHS) has requested that Lane County complete and submit the *2003-2005 Community Mental Health and Developmental Disabilities Program; Local Mental Health Authorities; and Local Mental Health Services Plan for Carryover Funds* as a portion of the county's biennial plan. The county administrator must be delegated authority to sign the document.

III. DISCUSSION

A. Background / Analysis

During the 1981 session, the Oregon Legislative Assembly passed Oregon Revised Statute 430.695(1) which established the ability of community mental health and developmental disabilities programs to carryover funds received for program services from one fiscal year into future years provided that the funds are expended for services approved by DHS.

Lane County approved the *1997-99 Community Mental Health and Developmental Disability Plan for Carryover Funds* in April 1998 (Board Order No. 98-4-22-4), the *1999-2001 Community Mental Health, Alcohol and Drug Abuse and Developmental Disability Services Plan for Carry-Over Funds* in April 2000 (Board Order No.00-4-25-4) and the *2001-2003 Community Mental Health, Alcohol And Drug Abuse and Developmental Disability Services Plan for Carryover Funds* in March of 2002 (Board Order No. 02-3-13-8).

DHS has asked for a 2003-2005 Biennium carryover fund report to provide:

- ♦ The total carryover funds in the Lane County Mental Health and Developmental Disabilities Services systems retained as of June 30, 2001;
- ♦ Planned expenditures of these funds in the 2003-2005 Biennium; and
- ♦ Funds to be retained until after June 30, 2005 and description of the purpose of retaining these funds.

To develop the requested plan, Lane County Health & Human Services requested the needed information from service providers within the service systems. Lane County's role is one of review and reporting. All funds will remain with the subcontract agencies. Agency responses were aggregated and the summary report was presented to the Mental Health Advisory Committee (MHAC) on April 22, 2004. The MHAC approved the report and the document has been signed by the chair of that committee as requested by DHS.

This services plan for carryover funds will become a part of Lane County's biennial plan and budget information. As such, Lane County must signify by signing the document. The carryover funds projected in FY 2002, for June 30, 2003 were \$737,554. The actual carryover funds on June 30, 2001 as reported by provider agencies in the system, were \$1,107,962; \$0 local administration (Lane County Health & Human Services); \$49,092 alcohol and drug abuse services; \$0 mental health services; \$1,058,870 developmental disability services. Projected planned carryover funds after June 30, 2005 is \$989,761; \$0 local administration; \$0 alcohol and drug abuse services; \$0 mental health services; \$989,761 developmental disabilities services. Some of the major planned uses for those funds are to cover expected deficit in March 2005, increased insurance costs and reduced revenue contracts, maintain prudent reserves (in order to maintain services as long as possible), improve quality of services offered, address increasing needs of aging clients, supplement income from low-funded clients, and to cover expenses from lack of COLA.

B. Alternatives / Options

1. To accept the recommendation of the Mental Health Advisory Committee; approve the *2003-2005 Community Mental Health and Developmental*

Disabilities Program; Local Mental Health Authorities; and Local Mental Health Services Plan for Carryover Funds and authorize the county administrator to sign the plan.

2. Not to approve the plan. DHS has said that the plan is an essential piece of the 2003-2005 Biennial Implementation Plan and that reimbursement funds to Lane County will be withheld if the plan is not received by April 30, 2004.

C. Recommendation

To accept number one above, approve the plan, and authorize the county administrator to sign the document.

D. Timing

Upon approval by the Board, the document will be processed for signature by the county administrator and immediately forwarded to DHS.

IV. IMPLEMENTATION

Upon signing of the document, the plan will be forwarded to DHS.

V. ATTACHMENTS

Board Order

Exhibit A – 2003-2005 Community Mental Health and Developmental Disabilities Program; Local Mental Health Authorities; and Local Mental Health Services Plan for Carryover Funds.

THE BOARD OF COUNTY COMMISSIONERS, LANE COUNTY, OREGON

RESOLUTION AND ORDER:) IN THE MATTER OF ACCEPTING THE RECOMMENDATION OF THE
) MENTAL HEALTH ADVISORY COMMITTEE; APPROVING EXHIBIT A
) (2003-2005 COMMUNITY MENTAL HEALTH AND DEVELOPMENTAL
) DISABILITIES PROGRAM; LOCAL MENTAL HEALTH AUTHORITIES;
) AND LOCAL MENTAL HEALTH SERVICES PLAN FOR CARRYOVER
) FUNDS); AND AUTHORIZING THE COUNTY ADMINISTRATOR TO
) SIGN THE PLAN

WHEREAS, the Board of County Commissioners has accepted revenues pursuant to the 2003-2005 Intergovernmental Agreement with the Oregon Department of Human Services (DHS); and

WHEREAS, this agreement allows for the carryover of unspent funds from one fiscal year to the next provided that funds are expended for services approved by DHS; and

WHEREAS, DHS has required completion of a report entitled *2003-2005 Community Mental Health and Developmental Disabilities Program; Local Mental Health Authorities; and Local Mental Health Services Plan for Carryover Funds*; and

WHEREAS, the Lane County plan detailed in Exhibit A, describes the needed information and complies with expenditure of funds as approved by DHS; and

WHEREAS, the plan was reviewed and input received from the Mental Health Advisory Committee; and

WHEREAS, a recommendation is hereby made to this Board to accept the plan per Lane Manual 3.524.

NOW, THEREFORE, IT IS HEREBY RESOLVED AND ORDERED, that the Board of County Commissioners accept the Mental Health Advisory Committee recommendation to approve the 2003-2005 Community Mental Health and Developmental Disabilities Program; Local Mental Health Authorities; and Local Mental Health Services Plan for Carryover Funds; and

IT IS FURTHER ORDERED, that the Board of County Commissioners delegate authority to the county administrator to signify approval of the plan by signing the document.

DATED this _____ day of April 2004

Bobby Green Sr., Chair
Lane County Board of Commissioners

APPROVED AS TO FORM
Date 4/16/04 lane county
[Signature]
OFFICE OF LEGAL COUNSEL

Exhibit A

2003-2005 Community Mental Health and Developmental Disabilities Program; Local Mental Health Authorities; and Local Mental Health Services Plan for Carryover Funds

**2003- 05 Community Mental Health, Alcohol and
Drug Abuse, and Developmental Disability Services Plan
for Carry Over Funds**

Lane County, Oregon
Name of County

Rob Rockstroh, Director, Health & Human Svcs
Staff Contact for information about this Plan

125 E 8th Avenue
Eugene, OR 97401
Address

541-682-4035
Phone Number

541-682-3804
Fax Number

This report is intended to obtain county-wide, summary information on carry over for all service providers of community mental health, alcohol and drug abuse, and developmental disabilities program. The carry over funds from each of the county's providers within a program area must, therefore, be combined in this report regardless of whether the providers are operated by the county or are subcontractors. (It is recommended that you have each provider fill out a carry over report of their own).

The information below reports the total funds carried over from prior to July 1, 2001, carry over generated within the 2001-2003 fiscal period, and the planned use of these funds in the future, as permitted in ORS 430.695(1):

ACCOUNTING FOR FUNDS UNDER 430.695 (CARRY OVER)

	Local Administration	Alcohol and Drug Abuse Services	Mental Health Services	Developmental Disabilities Services	Total
1. Total accrued carry over at 6/30/01 (Beginning Balance)	\$0	\$49,092	\$0	\$1,058,870	\$1,107,962
2. Plus revenues received during the period 7/1/01-6/30/03	\$1,074,380	\$6,173,741	\$5,291,884	\$44,974,583	\$57,514,588
3. Less expenses for providing services during the period 7/1/01-6/30/03	\$1,074,380	\$6,222,833	\$5,291,884	\$44,762,284	\$57,351,381
4. Equals carry over balance as of 6/30/03 (amounts from Lines #1 and #2 less Line #3)	\$0	\$0	\$0	\$1,271,169	\$1,271,169
5. Planned expenditure of carry over in 2003-05 biennium	\$0	\$0	\$0	\$281,408	\$281,408
6. Planned carry over to be retained until after 6/30/05 (Line #5 less Line #6)	\$0	\$0	\$0	\$989,761	\$989,761

Planned Use of Carry Over funds reported in Line #5 above: (e.g. maintenance of a prudent reserve fund to maintain services for a period specified here in event of loss of funds, support of services in 2003-05 or future biennium, etc.):

Local Administration:

n/a

Alcohol and Drug Abuse Services:

n/a

Mental Health Services:

n/a

Developmental Disabilities Services:

Cover deficit expected in 03/05 , cover increased insurance costs and reduced revenue contracts, to maintain prudent reserves in order to maintain services as long as possible, to improve quality of services offered, address increasing needs of aging clients, supplement income from low funded clients, and to cover expenses from lack of COLA.

